



VEDIC SOCIETY HINDU TEMPLE

Religious Cultural & Recreational Centre

ESTABLISHED 1971
Registered charity no. 263969



79/195 Radcliffe Road, Northam, SOUTHAMPTON SO14 0PS
Telephone: 023 8063 2275

BOOKING FORM – HIRE OF TEMPLE PROPERTY

IMPORTANT

- Please read the terms and conditions of hire on the back before completing this form.
- This form **MUST** be completed by **ALL** persons requesting to hire temple property
- The completed form must be returned to Panditji with the chargeable fee (please request a list of charges from Panditji) before the hire of temple property.

Name:	
Address:	Landline:
	Mobile:
	Email:
Postcode:	
Member of the Vedic Society Hindu Temple: Yes / No	

Details of property hire requested:

Date and Time property requested (From):	Return Date and Time of property:
Reason for request:	
Additional comments:	

Item(s) requested for hire:

Chair hire: Yes/No	Quantity required:
Table hire: Yes/No	Quantity required:
Mandap hire: Yes/No	Quantity required:
Dandiya hire: Yes/No	Quantity required:
Sound system: Yes/No	Quantity required:
Dholak hire: Yes/No	Quantity required:
Other (Please specify):	Quantity required:

TERMS & CONDITIONS OF HIRE:

1. Bookings are on a first come first serve basis and are **NOT** confirmed until the Temple's Trustees have approved, and full donation is received where applicable.
2. Temple activities will take precedence over hire of any temple property and may be cancelled at short notice.
3. These booking charges are donations to the temple.
4. A refundable deposit will be held until the safe return of hired property. If property is damaged or lost then the deposit will not be refunded back.
5. For any items lost/damaged, the hirer will be held responsible for the charges to fix/replace the item(s) as specified by the Temple's Trustees.
6. Any decision by the Temple's Trustees shall be final and accepted along with these rules, as part of the conditions of hire.

I have read the terms and conditions of hiring temple property and agree to abide by them:

Signed: _____ **Date:** ____ / ____ / ____

FOR OFFICE USE ONLY

Amount Received:	£	Receipt No:	
Deposit Held:	£	Date Deposit Returned:	
Approved by:		Job Title:	
Signature:		Date:	